

**Texas Hunter and Jumper Association
Board of Directors Rules Meeting Minutes
Monday March 28, 2022 ~ Via Zoom**

The meeting was called to order by Bob Brawley at 6:03PM.

1. Roll call by the Bob Brawley

- Present: Bob Brawley, Suzanne Warmack, Ariana Pettigrew, Patty Roberts, Lynn Walsh, Lindsey Black, Robert Yaffe, Kim Brunson, Ellen Eakin, Colleen Brombach, Matt Cyphert,
- Absent/excused:
Katja Kallenberger, Kim Cox, Katie Cox, Vicki Hunton

2. Reading of the meeting minutes from the January 8th Meeting:

Lynn Walsh moved adopt the minutes from the Annual meeting on 1/8/22. Suzanne Warmack seconded the motion. All were in favor.

3. Report of the Treasurer / Finance Committee:

Ariana presented the financials reports Via email prior to the meeting. There was discussion about the CD at Prosperity Bank that will roll over soon. There also was discussion about setting up a separate Paypal account and getting a credit card with a set limit.

4. (number 9 on the Agenda) Report of the Website and Systems report. Robert Yaffe noted that Memberships and Horse Registrations are way up. All agreed that is good news!

5. (number 4 on the agenda) Report of the Rule Book Committee:

Review and discuss the School Rule (THJA Rule Book Chapter 2, Section 5, A, D). There was considerable discussion about letters presented by Courtney Lenkart, Patrick Rhodes, and Amy Uniss with regard to the possibility of either doing away with the school rule or refining and modernizing the language.

After considerable discussion, it was agreed that the language should read: **“No Junior shall be required to compete prior to 6:00pm on a school day in classes where year-end points are tabulated by THJA for Junior exhibitors only. In classes where Juniors and Amateurs compete together, only the junior card shall be held open until all entered Juniors have competed. Junior classes may start before 6:00pm, but the card must not be closed before 6:00pm., unless all entered Juniors have competed. Show management may request an exception from the THJA Board of Directors. An Exemption request to the School Rule should be sent to the THJA President and Secretary.”**

Bob moved that we adopt the rule, Ariana seconded. All in favor. None opposed.

Patty proposed and Bob seconded to grant an exception to the School Rule for The SouthWest ShowDown in Katy September 21-25, 2022. All voted in favor. None opposed.

6. (Number 5 on the agenda) Report of the Nominating Committee

Discussion Secretary duties and designation.

It was noted that the responsibilities of the Secretary delineated in the THJA Rule Book are not actually performed by the Secretary who has a board position and voting privileges. Many of those duties (for example, “receives membership fees, horse registration fees and show recognition applications”) are performed by Ann Yaffe. Ann Yaffe’s Membership Registration and Points Secretary is a paid position and is not board of directors position. There was discussion of clarifying the title of Ann Yaffe’s position and the title of the Board Secretary further. There was also discussion regarding rewriting the Secretary’s duties to reflect what is currently being performed by the Board Secretary and Ann Yaffe’s position. The following are the tasks and person(s) responsible for cleaning up the Board Secretary and Membership Registration and Points Secretary title and duties:

- Bob will send an email explaining that Ann’s title will be changed to “Membership & Points Coordinator” or something similar to minimize confusion over the term “secretary”
- Robert will create an email membership@thja.org that will be posted on our website for those type of enquiries to go to Ann
- Suzanne & Bob will work on updating the job description to split out Ann’s duties from those of the Board Secretary—with the estimate of about 5 hours of work per month for the Board Secretary
- Once job description is complete, it will be sent to Katja to start recruiting a Board Secretary

7. Report of the Prize List Review Committee:

Nothing to report at this time. Neither Vicki nor Gayle was on the Zoom call.

8. Report of the Show Standards Committee report:

Lynn Walsh said that there was nothing to report.

9. Report of the Sponsorship and Education Committee

Patty said there was nothing to report as we aren’t allowed to collect Education fees any longer.

10. Report on USEF/USHJA News:

Bob recognized Lynn Walsh for getting all of the copious USEF notes and Rule changes together. There as discussion of the updated show designations instead of A and AA, to Premier, etc. The THJA rule book needs to be updated to reflect the language of the USEF rule book. Lynn will go through and find all the areas that need to be changed and will present to Bob.

11. New Business/Other

There also was discussion about setting up a separate Paypal account and getting a credit card with a set limit for Ari to use.

12. Determine the date and location of the next meeting:

The Next meeting will be held by Zoom on August 1..starting at 6:00 PM.

Bob Brawley moved that the meeting be adjourned at 7:40pm. Suzanne Warmack seconded the motion and the meeting was adjourned.